



## Minutes of Meeting of the NEC, IPA Pakistan Section (February 29, 2020)

### Pakistan Section

Meeting of the National Executive Committee (NEC), IPA Pakistan Section, was held on February 29, 2020 at Conference Hall No.2, Islamabad Club, Islamabad. The meeting was chaired by Dr. Muhammad Shoaib Suddle, President IPA Pakistan Section, and attended by office bearers of National Executive Committee (NEC) as well as Chairman Punjab Region. (List of attendees appended as Annex – I.)

2. Mr. Abdul Khalique Shaikh, Chairman Sindh Region requested for leave due to his family obligations. Ms. Irum Abbasi also requested for leave due to her mother's ailment and sent material for the meeting.

2. The President welcomed the members and appreciated their participation. The President apprised the circumstances under which the said meeting was postponed thrice. The presence of a quorum was ascertained and found in order. The agenda points deliberated upon and decisions taken are as follows:

### AGENDA ITEMS:

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S. No.	Agenda Item	Decision			Remarks/ Responsibility
1.	Region-wise membership situation for 2018 & <b>2019</b> – Secretary General	Region	Year/ Membership (Renewal)		Appreciating the excellent performance of Punjab Region, the President asked other Regions to step up their efforts to pursue renewal of existing members and reiterated to be frequently contacted on
			2018	2019	
		Punjab:	212-107: -105	225-176: -45	
		Sindh:	473-245: -228	284-154: -130	
		Baluchistan:	104 - 44: -60	68 - 44: -24	
		Islamabad & KP:	51 - 36: -15	58 - 36: -22	

					individual basis by Regional Chairpersons and other members of RECs at personal levels.
2.	Expanding IPA Membership- Regional Chairpersons/ National Treasurer	<p>The Chairman Punjab Region suggested that Small Group of IPA members may be created consisting to 2/3 districts within a Region to boost the membership. This will made more inter-action with individuals, promote activities and can expand the membership.</p> <p>The other participants also appreciated the proposal and endorsed the idea.</p> <p>The President welcomed the idea and stated that the idea is in line with the Constitution/ Rules, according to which at least 25 members are required for setting up a Branch.</p> <p>It was also decided to create Regions in the following Law Enforcement Agencies:</p> <ol style="list-style-type: none"> <li>1.Gilgit Biltistan Police</li> <li>2. Azad Kashmir Police</li> <li>3. Intelligence Bureau</li> <li>4. Federal Investigation Agency</li> <li>5. Railway Police</li> <li>6. F.C.</li> <li>7. National Highway &amp; Motorway Police</li> </ol> <p>Initially, they will be part of KPK-Isb Region and on attaining the required membership (at least 50), a separate region will be created.</p> <p>Secretary General will contact them and will have a close liaison with the appointed Focal Person. The President will also speak to them.</p>	Chairpersons Punjab, Sindh, Balochistan, ICT/KP Regions/ SG.	SG/ Chairman Punjab	
3.	Region-wise membership renewal issues:				

4.	Meetings of Regional General Bodies and RECs	<p>NC meeting is scheduled in the end of March 2020 and it is mandatory to circulate its Agenda items 15 days ahead.</p> <p>Therefore, it is imperative that meetings of RECs must be held before 10<sup>th</sup> March, 2020, so that their recommendation may be incorporated in the Agenda items of NC's Meeting.</p> <p>Minutes of these meetings through email need to be sent promptly to IPA Pakistan Section, Police Line HQs, Sector H-11, Islamabad. (Email: <a href="mailto:info@ipa-pk.org">info@ipa-pk.org</a>.)</p>	Chairpersons RECs/ Office Secretary
5.	Opening of Bank Accounts of Regions	<p>IPA Bank accounts in JS Bank and active and operative. From this year, the IPA membership fee is being deposited in JS Bank IPA Pakistan Section Account (Central Account).</p> <p>The President emphasized to get issue NTN/FTN at the earliest as it is pending since long. Thereafter, proper approval from concerned authorities (Interior Division, EAD, Finance Division) be sought for streamlining the IPA Pakistan Section Account enabling credit of Associate Membership Fee (from foreign countries), payment of IPA Levi and sending/payment of funds through its bank account for attending IPA events/ activities, as per its Constitution/ Rules. It is very clear that no foreign donations will be availed.</p>	SG / NT
6.	Audit of Account for 2019 and details of annual contribution @ Rs.10,000/- by NC Members for the year 2019 & 2020.	<p>Audit for the calendar year 2019 conducted by Kaleem Arshad &amp; Associates, Islamabad. Its Audit report was circulated in the meeting.</p> <p>Details of Annual Contribution for the year 2017,2018,2019,2020 were presented in the meeting. It was decided that all NC members will clear their outstanding payments by the end of May 2020.</p>	SG /NT
7.	IPA World Congress 2019	The President briefed about the participation in the IPA World Congress. He informed that he was the only one and no observer from any	SG

		country.  The President awarded Certificate to IPA Pakistan.	
8.	IPA World Congress 2020 in Spain (Oct 13 -18, 2020)	Nomination of 02 Observers: 01 from NEC and 01 from RECs. Ms. Shahla is nominated from NEC whereas this time it is turn of Balochistan REC to nominate for the same.  Balochistan Region may be asked to send their nominee by _____.  Last date for sending nominations is 01.04.2020.  It was also decided that Secretary General will inform about mode of payment to IPA in foreign exchange with consultation of bank authorities.	SG/  NT
9.	FAMs from Kuwait	The President informed that 50 members from Kuwait are corresponding IPA Pakistan Section and have showed their willingness to join it as Foreign Associate Members Initially as per IPA Constitution for setting up an independent Section.  The meeting approved their FAM.	SG/ NT
10.	Disciplinary and other issues relating to attendance at World Congress and other international events.	IPA Observer conduct was embarrassing .....  Will be Agenda Item in the NC Meeting.  IPA membership may be suspended in case a member refuses to follow guidelines issued by RECs.	SG,
11.	Welfare measures and benefits for IPA Pakistan Members	As conveyed by the President, the Citizen Foundation have agreed to extend all concessional package in their around 1600 schools across Pakistan for the children of IPA members. A list of the schools is being shared with the IPA. They need names and class of the students with locations. Their only condition is that the students should be residing within the walking distance of the Foundation School.	SG All Chairmen of Regions

12.	Appointment of Ombudsman		
13.	Agenda for 8 <sup>th</sup> NC Meeting	<p>i) Creation of new Regions</p> <p>ii) Conduct of IPA Observer in WC 2019</p> <p>iii) Enquiry Report of Karachi Event</p> <p>iv) Complaint of Mr. Nazir Baloch</p> <p>v) Annual Plan for the Year 2020 which includes:</p> <p>a) Street Children Day (12<sup>th</sup> April 2020)</p> <p>b) 70<sup>th</sup> Anniversary of IPA</p> <p>c) 19<sup>th</sup> Anniversary of IPA Pakistan as Independent Section (08<sup>th</sup> Sep 2001) – to be celebrated in the 1<sup>st</sup> week of September.</p> <p>vi) IPA Houses</p>	
14.	Quarterly Newsletter – National Editor	<p>Web Page of IPA Pakistan Section may be updated/ uploaded on urgent basis. It has not even up-loaded Constitution of IPA Pakistan.</p> <p>The President showed a serious concern over it and asked to visit the same to ensure that it is updated/ uploaded, having all relevant material and .</p> <p>The President also desired that the webpage will be user friendly, covering all upcoming events,</p> <p>Next newsletter to be ready before the next NC meeting</p>	<p>National Editor / Mutahir/</p> <p>Office Assistant/</p> <p>SG</p>
15.	Any other business with the approval of Chair;	<p>It was suggested that IPA Houses be constructed in Islamabad and Regions.</p> <p>The President welcomed the proposal and directed to take up the matter with CDA for Islamabad, and for Regions with LDA, KDA, PDA and other concerned authorities.</p> <p>IPA Pakistan Section T-shirts samples, with reasonable price</p> <p>IPA Pakistan Section Cup sample with specified logo, guidelines reproduced below:</p> <p><i>“Use of the IPA Trademark registered logos</i></p>	<p>SG</p> <p>All Chairmen Regions</p> <p>Chairman Sindh</p> <p>Chairman Punjab</p>

		<p><i>Dear IPA Friends:</i></p> <p><i>At the start of this new IEB term, for the benefit of new office holders and a reminder to established office holders, I remind you of the rules regarding the use of our IPA trademark registered logos.</i></p> <p><i>IPA International Rules Art 9 IPA Emblems</i></p> <p><i>Models of the two protected forms of the emblems shall be kept by the IEB, under the responsibility of the Head of Administration.</i></p> <p><i>National Sections and Regional Groups are authorized to use the emblems of the Association as long as this does not jeopardise the trademark protection.</i></p> <p><i>The IPA emblems must not be utilized for unapproved commercial purposes. Sections may authorize their Regional Groups and members to use the emblems only under the above-mentioned conditions.</i></p> <p><i>Any change made to the emblem jeopardises trademark protection and is therefore not permitted. The emblems may be superimposed over other artwork, but other artwork may not be superimposed over the emblems. If in doubt, proposed artwork should be submitted by National Sections to the Head of Administration for evaluation and approval.</i></p> <p><i>For the star logo, CYMK Blue 89C M43, Light Blue 35C 9M, Red 100M B1Y 4K, and Yellow 80Y 9M, Blue roundel and scroll, yellow letters, outline and laurel leaves light blue globe, red map areas.</i></p> <p><i>For the roundel logo, CYMK Blue (89C M43), Light Blue (35C 9M), Red (100M B1Y 4K), and Yellow (80Y 9M). Blue roundel and scroll, yellow letters, outline and laurel leaves light blue globe, red map areas.</i></p> <p><i>Kind regards,</i></p> <p><i>Stephen</i>  <i>Stephen Crockard</i>  <i>Head of Administration</i>  <i>IPA International Executive Board."</i></p>	
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The meeting concluded with a vote of thanks to and from the Chair.

Dated:

(Mirvais Niaz)  
Secretary General  
IPA Pakistan Section

Enclosures:

Annex – I

**LIST OF PARTICIPANTS**

**Meeting of**  
**National Executive Committee (NEC) IPA Pakistan Section**  
**February 29, 2020**

S. No.	Name	Designation
1.	Dr. Muhammad Shoaib Suddle,	President
2.	Mr. Ghulam Shabbir Shaikh	Vice President
3.	Mr. Mirvais Niaz	Secretary General
4.	Mr. Akthar Achakzai	Asstt: Secretary General
5.	Mr. Parvez Hussain Butt	National Treasurer
6.	Ms. Shahla	Asstt: Treasurer
7.	Mr. Muhammad Ghalib Ali Bandesha	Chairman, Punjab Region